

P & C Meeting Minutes – Everton Park State High School

Subject

P & C Meeting

Venue

EPSHS Library 7pm

Scribe

Nicole Klemra - Secretary

Date

11 September 2018

Chairperson

Kerry Reid - President

Next Meeting Date

9 October 2018

Useful Links as follows:**P&C QLD SITE**<https://pandcsqld.com.au/>**PARENT TALK - Official Magazine of P&C QLD**<https://pandcsqld.com.au/members/publications/parent-talk/>

Agenda Topic	For
01 Attendance & Apologies	5 mins
02 Minutes from last meeting and review open actions	5 mins
03 Correspondence and business arising	5 mins
04 Housekeeping for AGM	5 mins
05 Grants	5 mins
06 P&C Qld Update	5 mins
07 Principal's Report	10 mins
08 Treasurer's Report	10 mins
09 Canteen Report	5 mins
10 Uniform Shop Report	10 mins
11 Chaplain's Report	10 mins
12 General Business	10 mins
13 Next Meeting Topics for Consideration	5 mins

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Roll Call

Attendees			
Name	Title	Initials	Attended
Kerry Reid	President	KR	Y
Carlene Hoar	Vice President	CH	A
Lois Collings	Treasurer	LoC	Y
Nicole Klemra	Secretary	NK	Y
Sue Wallace	Principal	SW	Y
Michael Rogers	Acting Principal	MR	Y
Anna Oettinger	School Chaplain	AO	A
Judy Sexton	Lifetime Member	JuS	Y
John Sexton	Lifetime Member	JoS	Y
Byron Adams	Parent	BA	Y
Nicole Anderson	Parent	NA	A
Jacqui Appleton	Community Member	JA	N
Beckie Barnes	Parent	BB	A
Helen Blakely-Hall	Business Manager	HBH	Y
Kay Bishop	School Staff	KB	Y
Serena Burford	Parent	SB	N
Jessica Copeman	Parent	JC	N
Liam Culverhouse	Community Member	LC	Y
Linda McNulty	Parent	LM	N
Sharon Murray	Parent	SM	Y
Katie O’Dea	Parent	KO	N
Robert Rowland	Parent	RR	N
Linda Schafer	Parent	LS	N
Ben Thompson	School Staff	BT	N
Leonie Wood	Parent	LW	Y
Linda Apps	Parent	LA	Y

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Minutes

Item	Description
01	<p><u>Attendance and Apologies</u></p> <p>P&C President opens meeting at 7pm.</p> <p>Apologies - Carlene Hoar, Nicole Anderson and Beckie Barnes</p>
02	<p><u>Minutes from last meeting and review open actions</u></p> <p>ACTION A01: Liam Culverhouse to investigate how McDowall State School P&C utilise technology to “skype” their P&C Meetings.</p> <p>ACTION A02: Lois Collings to investigate funding for Scooter Racks via BCC grants and active schools programs.</p> <p>SW - Introduces Mr Michael Rogers and advises Michael will be Acting and Co-Principal from Wednesday 12th September to Friday 14th December. Mr Rogers is currently the Deputy Principal at Kenmore State High School and has been an Acting Principal at several state high schools and brings a wealth of experience to our school.</p>
03	<p><u>Correspondence and business arising</u></p> <p>Pie Drive results - Total Sales of \$973.90, with 117 items sold and a profit to EPSHS of \$143.69</p>
04	<p><u>Housekeeping for AGM</u></p> <p>Nil Discussion</p>
05	<p><u>Grants</u></p> <p>Stronger Communities Grant</p> <p>The Stronger Communities Grant Program provides each of the 150 federal electorates with \$150,000 to fund 50% of small capital projects up to \$20,000 that improve local community participation and contribute to vibrant and viable communities.</p> <p>In consultation with their community, each Federal Member of Parliament must identify potential applicants and projects in their electorate and invite them to apply for a grant.</p> <p>The grant closes on the 11 October 2018.</p> <p>For more information, click here, and contact your local Federal Member of Parliament.</p>

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06	<p><u>P & C Qld Update</u></p> <p>Representative to be voted at next meeting.</p> <p>Managing exam stress with ReachOut Parents It's coming up to the most stressful time of the year - exam time - when parents and carers are dealing with heaps of common pressures including:</p> <ul style="list-style-type: none"> • When stress goes from helping to hindering • The pressure of expectation • Trouble focusing • Uncertainty about post school options • The stress on you as a parent during Year 12. <p>The better you can manage stress well as a family, the more effectively your teenager can study effectively and maintain their wellbeing. ReachOut Parents has pulled together their best resources to help families manage stress together. You can get them free in your inbox by signing up for the free Exam Stress Kit.</p> <p>2018 P&C of the Year P&Cs Qld is delighted to announce the winners of the P&C of the Year Awards, State Award recipients and a special Inspiring P&C Award for 2018. 41 P&Cs nominated for the P&C of the Year Award, which aims to identify the P&C associations across the state who are working with principals and the broader school community, toward better outcomes for students in state schools in Queensland. Area winners were identified by a selection panel made up on P&Cs Qld staff and Area Coordinator volunteers, attracting a prize pool of \$12,000, thanks to award sponsor Commonwealth Bank.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #00AEEF; color: white;"> <th style="width: 50%;">P&C Area</th> <th style="width: 50%;">P&C Area Winners</th> </tr> </thead> <tbody> <tr> <td>North Qld</td> <td>Hermit Park State School P&C</td> </tr> <tr> <td>Metro South</td> <td>Bulimba State School P&C</td> </tr> <tr> <td>Metro North</td> <td>Hilder Road State School P&C</td> </tr> <tr> <td>DDSW</td> <td>Bell State School P&C</td> </tr> <tr> <td>South East</td> <td>Coomera Rivers State School P&C</td> </tr> <tr> <td>Central</td> <td>St Lawrence State School P&C</td> </tr> <tr> <td>North Coast</td> <td>Bli Bli State School P&C</td> </tr> </tbody> </table> <p>Huge Congratulations to the whole amazingly dedicated team at St Lawrence State School for taking out the top prize of 2018 P&C of the Year !!!! Winning presentations are available for viewing on the website: www.pandcsqld.com.au and nominees are encouraged to share their own contribution using social media hashtag #PCotY2018 @pandcsqld.</p>	P&C Area	P&C Area Winners	North Qld	Hermit Park State School P&C	Metro South	Bulimba State School P&C	Metro North	Hilder Road State School P&C	DDSW	Bell State School P&C	South East	Coomera Rivers State School P&C	Central	St Lawrence State School P&C	North Coast	Bli Bli State School P&C
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07	<p><u>Principal's Report</u></p> <ul style="list-style-type: none"> • Tabled, please refer to attached document • Nominations are being taken for the National Excellence in Teaching Award, consider nominating staff to acknowledge the work they do. Vote Now using the link: https://neita.awardsplatform.com/ • Michael Rogers is the Acting Principal for the rest of the year. Welcome Michael and thank you. • I would like to acknowledge the hard work, efforts and dedication of all involved in the School Musical. I particularly noted: the confidence of the students, and wish to acknowledge them for their fantastic performance. Proceeds of the night amounted to around one thousand dollars. • NAPLAN testing has delivered some outstanding results, with year 7 and 9 students having achieved a result between 95% to 100% • Reminder of the Renewing our School program, we had our first meeting with Richard Alarcon from QLD Education, teachers, staff, myself and a parent were present. It was a very productive meeting and we are hoping to be closer to having approval to proceed by November. 																

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08	<p><u>Treasurer's Report</u></p> <ul style="list-style-type: none"> • Pie order has been placed, I will need to look for the invoice so we can pay before delivery of goods. • School Camp donations for Year 9 and Year 11 have been made, as per previous minutes. • Donations to School Chaplaincy has also been paid, as per previous minutes. • Sales and income are generated by our Uniform Shop, Catering and the Short Break Café. <p>Motion moved by LoC to accept report. Seconded by LC. Voted AIF.</p>
09	<p><u>Canteen Report</u></p> <ul style="list-style-type: none"> • Has been a busy few weeks in the canteen, investigating possibility of online ordering for canteen. • Received good feedback from QCS. • Special thanks to Gemma, Byron and Liberty for assisting and supporting during busy times. • Red Food Day proved quite successful. • Looking at a small increase on price of burgers, about 50 cents to cover increased costs. • New Convenor will be required to commence in the 4th term. This is a paid role currently paying 32.5hrs per week, there is a possibility of this role going full time, however, a second person would be most beneficial. • Consideration to be given to scheduling of canteen staff, and how many staff are currently assisting. Flexibility and staffing levels to be a priority for canteen requirements moving forward. <p>Motion moved by LoC to accept report. Seconded by SM. Voted AIF.</p>
10	<p><u>Uniform Shop Report</u></p> <ul style="list-style-type: none"> • Orders have been placed to re-stock the uniform shop for back to school sales in 2019. • This month we did \$66 in sales, this sales trend is indicative of last year's sales of just \$63. • Consideration has been given to obtaining a 2nd EFTPOS machine, cost outweighs the benefit at present. • Stocktake to occur 18th September. • Uniform Shop to close on Thursday 20th September and resume general opening hours next term. <p>Motion moved by LoC to accept report. Seconded by BA. Voted AIF.</p>
11	<p><u>Chaplain's Report</u></p> <ul style="list-style-type: none"> • Anna has commenced doing the breakfast club, positive response observed. • Anna and Zoe considering doing a race for Mental Health Week.

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12	<p><u>General Business</u></p> <p>Local Member - Tim Mander</p> <ul style="list-style-type: none"> - Lots of comments recently about devices in schools. - Minister for Main Roads has confirmed Link Road will go ahead. Next fight is Stage 2 - Traffic issues with Mirvac and Monarch developments are expected. - Tim Mander's Office to send further information about Link Road and how it may impact school access traffic to Michael Rogers and Helen Blakely-Hall. https://www.tmr.qld.gov.au/Projects/Name/S/Stafford-Road-and-South-Pine-Road-Intersection-Planning-Study-Stage-One <p>Resource Scheme Changes</p> <ul style="list-style-type: none"> - Changes to Hospitality Certificate, allowing VET funding and support on school completion. - Applied subjects are ATR - 4 general, and 1 applied or 4 general, and 1 Cert 3. Down the track changes with targeted careers, can be made. - Students can do Vocational studies through VET and Cert 2 in Construction. - Industry pathways program is also available, might make it easier for students. Caroline Cox is the VET Coordinator. - Price increase to Resource Scheme, first diary and student ID are free, but any further replacements will be at student's expense. - Check balance of Hospitality Practice costs - New Action A03created. <p>Motion moved by SW, to accept report. Seconded by KB. Voted AIF.</p> <p>2021 Diamond Jubilee</p> <ul style="list-style-type: none"> - Looking back on the 50th Anniversary celebrations, this was extremely well done, with much planning and commitment made. We need to start planning now for the 60th Anniversary celebrations. - Carmel King may have information to share, other persons who may be able to assist are Margaret McGiver and Linda McNulty, there may be a list available from previous planning of anniversary. - Community involvement is also encouraged at such a significant event. - 60th Anniversary discussions may need to be on the agenda of each meeting moving forward. - Volunteers will need to be sort. <p>Other Business</p> <ul style="list-style-type: none"> - Special mention of student presentations at the Everton Park State School Fete and the Oakleigh Open Day, students were very engaging with their audience and represented the school with pride. - Acknowledgement and many thanks to Liberty, Jacob and Maddie for the success planning and involvement of the Musical. - Teaching awards close 27 September. Please nominate our teachers. - Lily Australia Day Awards - Nominate a dedicated volunteer, LoC to get forms for nominations.
13	<p><u>Next Meeting Topics for Consideration</u></p> <ul style="list-style-type: none"> - Resource Scheme Changes - 2021 Diamond Jubilee Planning Committee - Link Road Development - what impact will this have on our school and parking? - Focus on increased attendance of P&C members and growing our numbers. - World Teachers Day - Friday 26th October. Let's acknowledge our wonderful teachers! World Teachers' Day is held internationally on 5 October. As the day usually falls during school holidays, Queensland celebrates on the last Friday of October each year. https://www.worldteachersday.com.au/ The Brisbane Story Bridge will be lit up at 6pm on Thursday 25th October in honour of our Teachers.
	Meeting closed at 8.13pm

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Open Actions

Item	Action & Progress	Action by	Due
A01	ACTION: Liam Culverhouse to investigate how McDowall State School P&C utilise technology to “Skype” their P&C Meetings. 11.09.18 Progress: Liam advised the McDowall school uses ZOOM through a computer, like a virtual meeting room that you can dial in on. Lincoln Forbes to follow up and P&C QLD policy to be checked. Ongoing	LC	09/10/18
A02	ACTION: Lois Collings to investigate funding for Scooter Racks via BCC grants and active schools programs. 11.09.18 Progress: Ongoing	LoC	09/10/18
A03	ACTION: Check balance of Hospitality Practice costs under changes to Resource scheme and discuss further at next meeting.	SW/HB	09/10/18

Closed Actions

Item	Action & Progress	Action by	Due