

P & C Meeting Minutes – Everton Park State High School

Subject

P & C Meeting

Venue

EPSHS Library 7pm

Scribe

Nicole Klemra - Secretary

Date

9 October 2018

Chairperson

Kerry Reid - President

Next Meeting Date

13 November 2018

Agenda Topic	For
01 Attendance & Apologies	5 mins
02 Minutes from last meeting and review open actions	5 mins
03 Correspondence and business arising	5 mins
04 Grants	5 mins
05 P&C Qld Update	5 mins
06 Principal's Report	10 mins
07 Treasurer's Report	10 mins
08 Canteen Report	5 mins
09 Uniform Shop Report	10 mins
10 Chaplain's Report	10 mins
11 General Business	10 mins
12 Next Meeting Topics for Consideration	5 mins

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Minutes

Item	Description
01	<p><u>Attendance and Apologies</u></p> <p>KR opens meeting at 7.04pm. Apologies - Sue, Byron, Anna, Kay, Serena, Helen, Katie, Sharon and Linda</p>
02	<p><u>Minutes from last meeting and review open actions</u></p> <p>Previous minutes passed, AIF.</p> <p>ACTION A01: Liam Culverhouse to investigate how McDowall State School P&C utilise technology to “skype” their P&C Meetings.</p> <p>ACTION A02: Lois Collings to investigate funding for Scooter Racks via BCC grants and active schools programs.</p> <p>ACTION A03: Sue and Helen to check balance of Hospitality Practice costs under changes to Resource scheme and discuss further at next meeting.</p>
03	<p><u>Correspondence and business arising</u></p> <ul style="list-style-type: none">- P & C QLD Newsletter to be forwarded to all members- Uniform Shop Trading Dates and Times: 10th December Orientation Day: 8am start with Jacqui and Lois plus parent volunteers. 21st to 25th January: Open every day 8am to 1pm.- Received an email from Albion member Trevor Evans about grants.
04	<p><u>Grants</u></p> <p>Stronger Communities Grant</p> <p>The Stronger Communities Grant Program provides each of the 150 federal electorates with \$150,000 to fund 50% of small capital projects up to \$20,000 that improve local community participation and contribute to vibrant and viable communities.</p> <p>In consultation with their community, each Federal Member of Parliament must identify potential applicants and projects in their electorate and invite them to apply for a grant.</p> <p>The grant closes on the 11 October 2018.</p> <p>For more information, click here, and contact your local Federal Member of Parliament. LOC to consider grants.</p>

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05	<p><u>P & C Qld Update</u></p> <p>Link to P&C-e Latest News for P&Cs</p> <p>Link to PARENT TALK - Term 4 2018 - Click to read online</p> <p>Representative to be voted at next meeting. Nicole Anderson showing interest in this Parent Rep role. We seek a School Council Rep too.</p> <p>One month until the CRS begins in Qld! How can your P&C be involved? The first step will be to register your P&C on the Containers for Change website to receive a unique scheme identifier. (Registration for a unique scheme identifier is coming soon – keep checking the Containers for Change website for this service to become live.) Once registered, your P&C/school will be able to benefit from the scheme by using this unique scheme identifier when dropping off containers to your local refund point. The next step for on-site collection of drink containers must be a partnership between the P&C and the school Principal. If you have not already registered, and would like to be one of 30 schools participating in the P&Cs Qld CRS Pilot Program so we can help you to make the CRS a long-term and easy fundraiser, please email our CRS Project Officer, Rachael Williams on rachaelwilliams@pandcsqld.com.au</p> <p>Do you know a secondary student who would make a great teacher? Information and resources for parents and schools are now available to support students to explore a career in teaching. These include programs for senior students to start their university studies while still at school, advice on choosing senior subjects, and steps to apply for university when they are ready. https://teach.qld.gov.au/discover-teaching/career-advisors</p> <p>Read about the great work happening in Queensland state schools Did you know that approximately a quarter of all Queensland state schools are reviewed by the Department of Education and Training each year? The reviews are undertaken by the School Improvement Unit (SIU) and are a great way for schools to receive feedback on what they're doing well and where they can improve. The SIU recently published its third annual report, which presents findings from the 295 school reviews it conducted last year. The report shares some of the practices that are contributing to the ongoing improvement of Queensland state schools. To download a fact sheet or a full copy of the report, please visit the School Reviews website.</p> <p>A new, unified approach to mental health in education In November 2018, beyondblue will launch a new National Education Initiative with delivery partners headspace and Early Childhood Australia, and with funding from the Australian Government Department of Health. The National Education Initiative will transform Australia's approach to child and youth mental health. Click here for more information.</p>

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06	<p><u>Principal's Report</u></p> <ul style="list-style-type: none"> • Report Tabled, please refer to attached document • Enrolments currently sitting at 338 students, with 392 projected for 2019. On track for student population of 400 or higher for 2019. • 2 representatives from Main Roads paid a visit to the school on Friday 21st September regarding development of link road, which is very much still in the planning phase. I advised we would like a 2nd pick-up and drop-off zone at the rear of the school. The response was this is not likely to happen. LoC suggests a pedestrian footbridge as an option. Impacts of traffic on Stafford Rd will be felt, there is a median strip from Masters to the school gates. Left turn lane starts near our gates and there is a dedicated right turn lane. It is likely the representatives from Main Roads will attend the final P&C Meeting on Nov 17 to give an update on progress. • Community Principal Mr Allan Wrigley from Q Super will attend our school on Tuesday 23rd October. • In week 2 of this new term, the school will undertake a trial of NAPLAN online environment. • Honors Music Camp was hosted at this school in Week 10 of last term. The standard of music was simply outstanding. <p>Motion moved by KR to accept report. Seconded by LoC. Voted AIF.</p>
07	<p><u>Treasurer's Report</u></p> <ul style="list-style-type: none"> • Report Tabled, please refer to attached document. • Bank balance of around \$30k, slow month due to school holidays, up \$1600 for the quarter. • We paid out a lot in donations. • Both Canteen and Uniform Shop are doing well. <p>Motion moved by CH to accept report. Seconded by BT. Voted AIF.</p>
08	<p><u>Canteen Report</u></p> <ul style="list-style-type: none"> • LoC delivers details of Canteen Report in Serena's absence. • Musical Night raised about \$250 profit for donations to the Arts & Drama departments. • Seniors Favourites Red Food Day was a success, raising over \$630 profit for the Year 12 Senior Gift and Donation to the formal. <p>Catering events for the next month are:</p> <ul style="list-style-type: none"> • EPIC award Morning Tea (numbers to be determined) • Principal for a day Lunch (small) • SLT PD afternoon tea (approx 30-35) • All Staff Afternoon tea PD (approx 10-15) • NOW breakfast (Nov 1) - Approved to proceed by P&C Exec Team • World Teachers Day all teaching staff - Approved to proceed by P&C Exec Team <p>Motion moved by KR to accept report. Seconded by NA. Voted AIF.</p>
09	<p><u>Uniform Shop Report</u></p> <ul style="list-style-type: none"> • Nil report • KR has an issue to discuss with MR about procedures not being followed for purchase of uniforms.
10	<p><u>Chaplain's Report</u></p> <ul style="list-style-type: none"> • Nil report - Anna absent from meeting.

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2	<p><u>General Business</u></p> <p>Online Payments</p> <ul style="list-style-type: none">- NK asks if there are payment plans available to parents when purchasing school uniforms.- KR advised there are payment plans available through the office, not the uniform shop.- NK asks if payment plans like AfterPay may be an option for parents.- LoC stated last time they looked at it did not seem a viable option.- LoC is going to review Tuckshop Online Ordering system. <p>Resource Scheme Changes - To be reviewed and discussed further at next meeting.</p> <p>Previous Meeting Comments:</p> <ul style="list-style-type: none">- Changes to Hospitality Certificate, allowing VET funding and support on school completion.- Applied subjects are ATR - 4 general, and 1 applied or 4 general, and 1 Cert 3. Down the track changes with targeted careers, can be made.- Students can do Vocational studies through VET and Cert 2 in Construction.- Industry pathways program is also available, might make it easier for students. Caroline Cox is the VET Coordinator.- Price increase to Resource Scheme, first diary and student ID are free, but any further replacements will be at student's expense.- Check balance of Hospitality Practice costs - New Action A03 created. <p>Motion at previous meeting was moved by SW, to accept report. Seconded by KB. Voted AIF.</p> <p>2021 Diamond Jubilee</p> <ul style="list-style-type: none">- NK discussed the upcoming Diamond Jubilee and requested interested parties perhaps form a volunteer group.- NA showed interest, NK declared she will assist in the process and encouraged other parents' involvement.- LoC suggested assistance may also be available from previous organisers of the event. <p>Other Business</p> <ul style="list-style-type: none">- Scooter Rack quotes to be discussed at next meeting.- NK raises subject of Face Book Page for School P&C. MR advised this is not strongly encouraged amongst schools. NK to further investigate and discuss further at next meeting.- NK discussed "Renewing our School Project" and asks for feedback and suggestions from Parents and Community Members. Requests feedback from long time member John and Judy who have no doubt seen much change in their years of participation at the school.- NK asks BT for his suggestions as a teacher, what changes would he like to see with the project.- NK to approach various parents for further feedback and input to be shared at next "Renewing our School Project Meeting". NK seeking parent feedback to ensure representation is balanced.- Need to vote in the Parent Representative at next meeting, Nicole Anderson has sent email expressing interest.- NK asks members "How can we grow numbers within our P&C". General discussion occurs about impact of school closure and reduction in enrolment numbers, which are now improving. Survey monkey could be used to obtain feedback as to why parents are not getting involved in P&C.- Funding next year to focus on A/C Project, BBQ's for fundraising.- BT mentions spreading messages via text messages perhaps, but unsure of funding for that, believes parents contact detail information may have tick box when they complete enrolment application, but this information may be limited to DEET.- Irish Rugby Club is submitting a grant for a Change Room facility via Community Thanks Program. <p>Meeting closed 9.05pm</p> <p>Next Meeting November 13th 2018.</p>

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13	<p><u>Next Meeting Topics for Consideration</u></p> <ul style="list-style-type: none"> - Resource Scheme Changes - 2021 Diamond Jubilee Planning Committee - Link Road Development – we need to rally the community members for the November P&C Meeting with Main Roads Representatives - Focus to remain on increased attendance of P&C members and growing our numbers. - Face Book Page for this P&C - Lockers - Year 7 parents asking about better locations and better security for students belongings - Tuckshop Online Ordering System

Open Actions

Item	Action & Progress	Action by	Due
A01	<p>ACTION: Liam Culverhouse to investigate how McDowall State School P&C utilise technology to “Skype” their P&C Meetings.</p> <p>11.09.18 Progress: Liam advised the McDowall school uses ZOOM through a computer, like a virtual meeting room that you can dial in on. Lincoln Forbes to follow up and P&C QLD policy to be checked. Ongoing</p> <p>09.10.18 Progress: Liam absent from this meeting. Ongoing</p>	LC	13/11/18
A02	<p>ACTION: Lois Collings to investigate funding for Scooter Racks via BCC grants and active schools programs.</p> <p>11.09.18 Progress: Ongoing</p> <p>09.10.18 Progress: Lois provided estimate on scooter racks from booklet, Carleen to get a quote from local people. Ongoing</p>	LoC	13/11/18
A03	<p>ACTION: Check balance of Hospitality Practice costs under changes to Resource scheme and discuss further at next meeting.</p> <p>09.10.18 Progress: Helen and Sue absent from this meeting. Ongoing</p>	SW/HB	13/11/18

Closed Actions

Item	Action & Progress	Action by	Due